



ODISHA COMPUTER APPLICATION CENTRE

REQUEST FOR PROPOSAL

Enq.No.:- OCAC-SEGP-SPD-0011-2021-21020

Odisha Computer Application Centre (OCAC) invites offer/ proposal from interested bidders for Supply, Installation and Commissioning of Rack Mounted Servers to be installed at District Courts in Odisha. For details please visit websites www.ocac.in & www.odisha.gov.in. The last date and time for submission of proposals by **02:00 PM of 21.06.2021**. OCAC reserves the right to accept/ reject any/ all bids without assigning any reason thereof.

General Manager(Admin), OCAC, Plot No.-N-1/7-D, Acharya Vihar, P.O.-RRL, Bhubaneswar-751013, Ph.-2567280/ 2567064/ 2567295



Request for Proposal (RFP) for Supply, Installation, and commissioning of Rack Mounted Servers to be installed at District Courts in Odisha.

RFP Ref. No: OCAC-SEGP-SPD-0011-2021-21020
Dated: 08.06.2021

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(Technical Directorate of E&IT Department, Government of Odisha)
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1. Invitation for Bids

1.1. Important Dates

Sl. No.	Activity	Timeline
1.	Release of RFP	08 /06/2021
2.	Last date for submission of Bids hard copy.	21/06/2021 by 14:00 Hrs
3.	Date of opening of pre-qualification & Technical bids	21/06/2021 at 15:00 Hrs
4.	Date of opening of Commercial Bids	To be notified later

Disclaimer

The information contained in this Tender document or subsequently provided to **Bidder(s)**, whether verbally or in documentary or any other form by Odisha Computer Application Centre (OCAC) or any of their employees is provided to Bidder(s) on the terms and conditions set out in this Tender Document and such other terms and conditions subject to which such information is provided.

This Tender is not an agreement and is neither an offer nor invitation by the OCAC to the Bidders or any other person. The purpose of this Tender is to provide interested parties with information that may be useful to them in making their technical and financial offers pursuant to this Tender (the "**Bid**"). This Tender includes statements, which reflect various assumptions and assessments arrived at by the OCAC in relation to the Project. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This Tender may not be appropriate for all persons, and it is not possible for the OCAC, to consider the technical capabilities, investment objectives, financial situation and particular needs of each party who reads or uses this Tender. The assumptions, assessments, statements and information contained in this Tender, may not be complete, accurate, adequate or correct. Each Bidder should, therefore,

conduct its own investigations, studies and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this Tender and obtain independent advice from appropriate sources.

Information provided in this Tender to the Bidder(s) is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. OCAC accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

OCAC, makes no representation or warranty and shall have no liability to any person, including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Tender or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Tender and any assessment, assumption, statement or information contained therein or deemed to form part of this Tender or arising in any way in this Bid Stage. OCAC also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon the statements contained in this Tender.

OCAC may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this Tender. The issue of this Tender does not imply that OCAC is bound to select a Bidder or to appoint the Preferred Bidder, as the case may be, for the Project and OCAC reserves the right to reject all or any of the Bidders or Bids without assigning any reason whatsoever.

OCAC reserves all the rights to cancel, terminate, change or modify this selection process and/or requirements of bidding stated in the Tender, at any time without assigning any reason or providing any notice and without accepting any liability for the same.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by OCAC or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidder and OCAC shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding Process.

1.2. General Instructions to Bidders

- While every effort has been made to provide comprehensive and accurate background information, requirements, and specifications, Bidders must form their own conclusions about the requirements. Bidders and recipients of this RFP may wish to consult their own legal advisers in relation to this RFP.
- All information to be supplied by Bidders will be treated as contractually binding on the Bidders, on successful award of the assignment by OCAC on the basis of this RFP.
- No commitment any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by or on behalf of OCAC with the bidder. OCAC may cancel this public procurement at any time prior to a formal written contract being executed by or on behalf of OCAC.
- This RFP supersedes and replaces any previous public documentation & communications in this regard and bidders should place no reliance on such communications.

1.3. Bid Invitation

Odisha Computer Application Centre invites offer/proposal from interested bidders for "Supply, Installation, and commissioning of Rack Mounted Servers to be installed at District Courts in Odisha. This RFP document is being published on web Portal "<https://www.ocac.in>", this section provides general information about the issuer, important dates, and addresses for bid submission & correspondence for the bidders.

The bidders are advised to study the RFP document carefully. Submission of bids shall be deemed to have been done after careful study and examination of the RFP document with full understanding of its implications.

Odisha Computer Application Centre is the nodal agency of Odisha State working towards promotion & implementation of IT and e-Governance. It is the single-point of access to any IT business opportunity in Odisha and encourages various players in the field of IT to come forward and invest in the State of Odisha. OCAC is committed to generate IT business for the public/private sector with a mandate from the Government to develop IT in the state. This includes opportunities for software development, supply of hardware & peripherals, networking and connectivity, web applications, e-commerce, IT training and an entire gamut of direct and indirect IT businesses.

The Bid document may be purchase by any interested Bidder on submission of a written application along with the Bid document fee of Rs. 2,360/- (inclusive of Tax) in the form of Demand Draft/Electronic Mode from a scheduled bank in India in favour of Odisha Computer

Application Centre, payable at Bhubaneswar, during office hours on any working day. The complete bid document has also been published on the website www.ocac.in, for downloading. The downloaded bid document shall also be considered valid for participation in the bid process but such bid documents should be submitted along with the required Bid document fee as mentioned.

Fact Sheet

Proposal inviting agency	Odisha Computer Application Centre
Start date of Uploading document	08/06/2021
Non Refundable RFP Cost	Rs. 2,360/- (Two Thousand Three Hundred Sixty only) inclusive of Tax in the form of DD/ Bankers Cheque/Electronic Mode in favour of " Odisha Computer Application Centre " payable at Bhubaneswar from a nationalized / scheduled commercial bank in India.
Sale of RFP Document	From 08/06/2021 Also download from our website www.ocac.in ,
The contact information	General Manager (Admin) Odisha Computer Application Centre, N1/ 7D, Acharya Vihar Square, Near Planetarium, P.O- RRL, Bhubaneswar 751013 Ph. - 0674-2582850/ 2588064 Website: www.ocac.in
Last date and time for submission of proposal	21/06/2021 by 14:00 Hrs
Earnest Money Deposit - (EMD)	Rs 60,000/- (Sixty Thousand only) in form of Bank Guarantee/ electronic mode in the prescribed format in favour of of " Odisha Computer Application Centre " payable at Bhubaneswar from a nationalized / scheduled commercial bank in India. Addition to the clause: EMD exemption shall be allowed as per Odisha MSME Development Policy - 2016, Odisha Start-up Policy - 2016 and Odisha Finance Department Office Memorandum 27928 dated 16.10.2020 The EMD and Document fee may also be paid through electronic mode to the following financial Bank A/c No. : 149311100000195 Payee Name : Odisha Computer Application Center Bank Name & Branch : Union Bank of India, Acharya Vihar, Bhubaneswar Account Type : Savings IFSC : UBIN0814938
Opening of pre-qualification & Technical bids.	21/06/2021 at 15:00 Hrs
Opening of Commercial Bids	Will be intimated later
Bid validity	Bid must remain valid up to 180 (One Hundred & Eighty) days from the actual date of submission of bid.

Address for Correspondence and Clarifications	General Manager, OCAC, Odisha Computer Application Centre, N1/ 7D, Acharya Vihar Square, Near Planetarium, P.O. – RRL, Bhubaneswar 751013 Ph. - 0674-2582850/ 2588064 Website: www.ocac.in
For any Queries	All the queries should be received on or before 4 days through email- gm_ocac@ocac.in to General Manager (Admin) with a copy to bibhuti.ojha@ocac.in & sourav.dash@semt.gov.in . The queries should be submitted in softcopy in .doc or .xls file.

Please visit web site "<http://www.ocac.in>" for complete detail. The Bidders are advised to submit the bids well in advance of the deadline as OCAC will not be liable or responsible for non-submission of the bids because of any problems whatsoever.

2. Introduction

The High Court is established under Article 165 and it consists of a number of judges to be prescribed by an Act of Parliament. The Court is organized and administered in the manner prescribed by an Act of Parliament. The Court has a Principal Judge, who is elected by the judges of the High Court from among themselves. The High Court has unlimited original jurisdiction in criminal and civil matters; jurisdiction to determine the question whether a right or fundamental freedom in the Bill of Rights has been denied, violated, infringed or threatened; jurisdiction to hear an appeal from a decision of a tribunal appointed under this Constitution to consider the removal of a person from office, other than a tribunal appointed under Article 144; jurisdiction to hear any question respecting the interpretation of this Constitution including the determination of the question whether any law is inconsistent with or in contravention of this Constitution; the question whether anything said to be done under the authority of this Constitution or of any law is inconsistent with contravention of, this Constitution; any matter relating to constitutional powers of State organs in respect of county governments and any matter relating to the constitutional relationship between the levels of government; and a question relating to conflict of laws under Article 191; and any other jurisdiction, original or appellate, conferred on it by legislation.

The High Court does not have jurisdiction in respect of matters reserved for the exclusive jurisdiction of the Supreme Court under this Constitution or falling within the jurisdiction of the courts contemplated in Article 162 (2).

The High Court has supervisory jurisdiction over the subordinate courts and over any person, body or authority exercising a judicial or quasi-judicial function, but not over a superior court.

3. Objective

- To reduce paper work usage in court which is vulnerable to theft and fire since data is to be stored electronically data will be safe and available when needed.
- To eliminate loss of crucial data or even curbing tampering with data which may lead to case dropping due to loss of data has been going missing without being traced back but since data is going to be stored electronically different ways will be used to manage data access and manipulation.
- To improve data storing and retrieving for faster execution of ruling by the magistrate as data will be stored electronically retrieving data will be faster, efficient and reliable.
- To easy data backup process which will help in eliminating stagnating cases in court due to missing files when data is electronically stored making duplicate of the same data is easy than in the latter system.

4. Information

4.1 Project Information

I. Odisha Computer Application Centre (OCAC) invites responses (“Tenders”) to this Request for Proposals (“RFP”) from OEMs /authorized Partners (“Bidders”) for the provision of items as described in this RFP. RFP for Supply, Installation, and commissioning of Servers, Desktops, Printers, Scanners, UPS and DMS Software, for different District Courts under the supervision of High Court of Odisha. OCAC is the Nodal Agency for this Government procurement.

II. Proposals must be received not later than time, date and venue mentioned in the Fact Sheet. Proposals that are received after the dateline WILL NOT be considered in this procurement process.

4.2 About OCAC

Odisha Computer Application Centre (OCAC), the Designated Technical Directorate of Electronics & Information Technology Department, Government of Odisha, has evolved through years as a centre of excellence in IT solutions and e-Governance. It has contributed significantly to the steady growth of IT in the state. So it helps IT to reach the common citizen so as to narrow down the Digital Divide and widespread applications of IT is establishing a system where the citizens are receiving good governance ensuring speed of decisions from a transparent Government through an effective e-Governance System.

5. Instructions to the Bidder

5.1 General

I. While every effort has been made to provide comprehensive and accurate background information, requirements, and specifications, Bidders must form their own conclusions about the requirements. Bidders and recipients of this RFP may wish to consult their own legal advisers in relation to this RFP.

II. All information to be supplied by Bidders will be treated as contractually binding on the Bidders, on successful award of the assignment by OCAC on the basis of this RFP.

III. No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by or on behalf of OCAC with the bidder. OCAC may cancel this public procurement at any time prior to a formal written contract being executed by or on behalf of OCAC.

IV. No Consortium is allowed under this RFP.

V. This RFP supersedes and replaces any previous public documentation & communications in this regard and Bidders should place no reliance on such communications.

5.2 Compliant Tenders / Completeness of Response

i. Bidders are advised to study all instructions, forms, requirements, appendices and other information in the RFP documents carefully. Submission of the bid / proposal shall be deemed to have been done after careful study and examination of the RFP document with full understanding of its implications.

ii. Failure to comply with the requirements of this proposal may render the Proposal non-compliant and shall be rejected. Bidders must:

- a. Comply with all requirements as set out within this RFP.
- b. Submit the forms as specified in this RFP and respond to each element in the order as set out in this RFP.
- c. Include all supporting documentations specified in this RFP.

5.3 Key Requirements of the Bid

5.3.1 Right to Terminate the Process

- i. OCAC may terminate the RFP process at any time and without assigning any reason. OCAC makes no commitments, express or implied, that this process will result in a business transaction with anyone.
- ii. This RFP does not constitute an offer by OCAC. The bidder's participation in this process may result OCAC selecting the bidder to engage towards execution of the contract.

5.3.2 Right to alter Quantities

OCAC reserves the right to reduce/increase the quantity or give repeat order to the **L1 bidder as per requirement**, within the tender validity period of **180 days** from the last date of submission of bid under same terms and conditions with same Specifications and Rate. Any decision of OCAC in this regard shall be final, conclusive and binding on the bidder. If OCAC does not purchase any of the tendered articles or purchases less than the quantity indicated in the bidding document, the bidder(s) shall not be entitled to claim any compensation.

5.3.3 Confidential Information

OCAC and Selected bidder shall keep confidential and not, without the written consent of the other party hereto, divulge to any third party any documents, data, or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following completion or termination of the Contract.

5.3.4 RFP Document Fees

RFP document can be downloaded from the website www.ocac.in, www.odisha.gov.in. The bidders are required to submit the RFP document Fee of **Rs. 2,360/- (Two Thousand Three Hundred Sixty only)** inclusive of Tax by Demand Draft/Electronic Mode in favour of "Odisha Computer Application Centre" and payable at Bhubaneswar from any of the Scheduled Bank along with the Proposal. **Proposals received without or with inadequate RFP Document fees shall be rejected.**

5.3.5 Earnest Money Deposit (EMD)

- i. Bidders shall submit, along with their Bids, **EMD of Rs. 60,000/- (Rupees Sixty Thousand)** only in form of a Demand Draft OR Bank Guarantee (in the format specified in Clause 14.4 in case BG) issued by any Scheduled Bank in favour of "**Odisha Computer Application Centre**", payable at **Bhubaneswar**, and should be valid for 180 days from the last date of submission of the RFP.

Addition to the clause: EMD exemption shall be allowed as per Odisha MSME Development Policy - 2016, Odisha Start-up Policy – 2016 and Odisha Finance Department Office Memorandum 27928 dated 16.10.2020

The EMD may also be paid through electronic mode to the following financial

Bank A/c No. : 149311100000195

Payee Name : Odisha Computer Application Center

Bank Name & Branch : Union Bank of India, Acharya Vihar, Bhubaneswar

Account Type : Savings

IFSC : UBIN0814938

ii. EMD of all unsuccessful bidders would be refunded by OCAC within 90 days of the bidder being notified as being unsuccessful. The EMD, for the amount mentioned above, of successful bidder would be returned upon submission of Performance Bank Guarantee as per the format provided in Appendix III.

iii. The EMD amount is interest free and will be refundable to the unsuccessful bidders without any accrued interest on it.

iv. The bid / proposal submitted without EMD, mentioned above, will be summarily rejected.

v. The EMD may be forfeited:

I. If a bidder withdraws its bid during the period of bid validity.

II. In case of a successful bidder, if the bidder fails to sign the contract in accordance with this RFP.

5.3.6 Performance Bank Guarantee (PBG)

I. The selected bidder is required to submit a Performance Bank Guarantee (PBG) for execution of this work within **7 days** from the Notification of award, for a value equivalent to **3%** of the total order value excluding applicable taxes.

II. The PBG must be valid for **60 (Sixty) months**. The selected bidder shall be responsible for extending the validity of PBG in case of non-completion of the project within stipulated time.

III. In case the selected bidder fails to submit performance Bank guarantee within the stipulated time, OCAC at its discretion may cancel the order placed on the selected bidder without giving any notice and forfeit the EMD.

IV. Failure of the successful bidder to submit the documents with reference to the RFP and the Proposal submitted by the successful bidder, despite the deviations submitted by the Bidder are adequately considered and mutually agreed, shall constitute sufficient grounds for the annulment of the award, in which event OCAC may award the Project to the next best value bidder or call for new proposals from the interested bidders. In such a case, the OCAC shall invoke the PBG or the EMD as the case may be, of the most responsive bidder.

V. In that event, OCAC may award the Contract, at L1 rate, to the next best value bidder (L2), whose offer is valid and substantially responsive and determined by OCAC.

VI. OCAC shall invoke the Performance Bank Guarantee in case the selected Vendor fails to discharge its contractual obligations during the period or OCAC incurs any loss due to Vendor's negligence in carrying out the project implementation as per the agreed terms & conditions.

VII. Performance Bank Guarantee shall be refunded within three months of the successful completion of the contract period i.e., expiry of "Warranty and Support Services" of supplied items.

VIII. No interest will be paid by OCAC on the amount of Performance Bank Guarantee.

5.3.8 Late Bids

- I. Bids received after the due date and the specified time for any reason whatsoever, shall not be entertained and shall be returned unopened without any further consideration.
- II. The bids submitted by telex/telegram/ fax/e-mail etc. shall not be considered. No correspondence shall be entertained on this matter.
- III. OCAC shall not be responsible for any postal delay or non-receipt/ non-delivery of the documents. No further correspondence on the subject will be entertained.
- IV. OCAC reserves the right to modify and amend any of the above-stipulated condition/criterion depending upon project priorities and need.

5.3.9 Offer Validity

Offers should be valid for minimum One hundred eighty (180) Days from the last date of submission of bid. Any Bid or Commercial Offer, valid for a shorter period, is liable to be rejected. OCAC, Bhubaneswar may ask the bidders to extend the period of validity, if required.

5.4 Evaluation Process

5.4.1 Delivery

The delivery of all the equipment under this RFP are to be done at District Courts with in Odisha- Balasore, Ganjam, Cuttack and Sambalpur, and should be completed within 6 (Six) Weeks from the date of issue of Purchase Order.

5.4.2 Product Specifications & Compliance Statement

- I. The bidder should quote the products strictly as per the tender specifications and only of technically reputed and globally acclaimed brands / makes. Complete technical details along with brand, specification, technical literature etc. highlighting the specifications must be supplied along with the technical bid. A Statement of Compliance shall be given against each item in the prescribed format given in Technical specifications. The compliance statements should be supported by authentic documents. Each page of the bid and cuttings / corrections shall be duly signed and stamped by the authorized signatory. Failure to comply with this requirement may result in the bid being rejected.
- II. The prices are to be quoted in INR in figure only. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected.
- III. Materials must be properly packed against any damage and insured up to the destination. The material should directly be supplied at High Court, Cuttack. All the expenses involved in shipping the equipment to High Court, Cuttack, shall be borne by the Bidder. All aspects of safe delivery shall be the exclusive responsibility of the Bidder. **OCAC** will have the right to reject the component / equipment's supplied, if it does not comply with the specifications at any point of installation / inspection.
- IV. Earnest Money is liable to be forfeited and bid is liable to be rejected, if the bidder withdraws

or amends, impairs or derogates from the tender in any respect within the validity period of the tender.

V. The EMD of all unsuccessful bidders shall be returned as early as possible after notification of award of job. No interest will be payable by OCAC on the EMD. The EMD of successful bidder shall be returned after submission of required Performance Bank Guarantee and verification of the same by OCAC for its genuineness.

VI. If any equipment or part thereof is lost or rendered defective during transit, the supplier shall immediately arrange for the supply of the equipment or part thereof, as the case may be, at no extra cost.

VII. The rates should be quoted in Indian Rupees in figures only, for the entire work to be done at site.

VIII. Govt. Levies like GST shall be paid at actual rates applicable on the date of submission of Bid. Rates should be quoted accordingly giving the base price and GST.

IX. OCAC reserves the right to accept / reject the offers or cancel the whole tender proceedings without assigning any reason whatsoever. Late / Delayed offers shall not be accepted under any circumstances. Incomplete offers will be rejected.

X. OCAC shall not be responsible for delayed submission or non- submission of bid due to any reason whatsoever. The bidders are advised to submit the bid much before date & time of submission, failing which OCAC shall not be responsible for any such delay.

XI. Any attempt of direct or indirect negotiations on the part of the bidder with the authority to whom the bid has been submitted or authority who is competent to finally accept / reject the same after the tender has been submitted or any endeavour to secure any interest for an actual or prospective bidder or to influence by any means the acceptance of a particular tender will render the tender liable for rejection.

5.4.3 Unsatisfactory Performance

The Parties herein agree that OCAC shall have the sole and discretionary right to assess the performance(s) of the Bidder component(s), either primary and or final, and OCAC, without any liability whatsoever, either direct or indirect, may reject the system(s) component(s) provided by the Bidder, in part or in its entirety, without any explanation to the Bidder, either during the pre and/or post test period should the same be unsatisfactory and not to the acceptance of OCAC. The Bidder covenants to be bound by the decision of OCAC without any demur in such an eventuality.

5.4.4 Dispute Resolution

I. Any dispute or difference, whatsoever, arising between the parties to this agreement arising out of or in relation to this agreement shall be amicably resolved by the Parties through mutual consultation, in good faith and using their best endeavours. Parties, on mutual consent, may refer a dispute to a competent individual or body or institution or a committee of experts appointed by OCAC (Nodal Authority) for such purpose and abide by the decisions thereon.

II. On non-settlement of the dispute, same shall be referred to the Secretary to Government, E&IT Department, Government of Odisha for his decision and the same shall be binding on all parties, unless either party makes reference to arbitration proceedings, within sixty days of such decision.

III. Such arbitration shall be governed in all respects by the provision of the Arbitration and Conciliation Act, 1996 or later and the rules framed thereunder and any statutory modification or re-enactment thereof. The arbitration proceeding shall be held in Bhubaneswar, Odisha.

5.5 Force Majeure

Force Majeure is herein defined as any cause, which is beyond the control of the selected bidder or OCAC as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the contract, such as:

I. Natural phenomenon, including but not limited to floods, droughts, earthquakes and epidemics.

II. Acts of any government, including but not limited to war, declared or undeclared priorities, quarantines and embargos.

III. Terrorist attack, public unrest in work area provided either party shall within 10 days from occurrence of such a cause, notifies the other in writing of such causes. In case of a Force Majeure, all Parties will endeavour to agree on an alternate mode of performance in order to ensure the continuity of service and implementation of the obligations of a party under the Contract and to minimize any adverse consequences of Force Majeure.

5.6 Disclaimer

This Tender / Request for Proposal (RFP) is not an offer by OCAC, but an invitation for bidder's response. No contractual obligation whatsoever shall arise from the RFP process.

5.7 Besides the terms and conditions stated in this document, the contract shall also be governed by the overall acts and guidelines as mentioned in IT Act 2000 and subsequent amendments, and any other guideline issued by State from time to time.

5.8 Declaration

The bidder would be required to give a certificate as below in his commercial bid.

“I/WE UNDERSTAND THAT THE QUANTITY PROVIDED ABOVE IS SUBJECT TO CHANGE. I/WE AGREE THAT IN CASE OF ANY CHANGE IN THE QUANTITIES REQUIRED, I/ WE WOULD BE SUPPLYING THE SAME AT THE RATES AS SPECIFIED IN THIS COMMERCIAL BID. I /WE AGREE TO ADHERE TO THE PRICES GIVEN ABOVE EVEN IF THE QUANTITIES UNDERGO A CHANGE”.

6. Eligibility Criteria

Following table mentions the pre-qualification criteria for participation in the bid process. A bidder participating in this bid process shall possess the following minimum prequalification/ eligibility criteria. Any bid failing to meet the stated criteria shall be summarily rejected and will not be considered for Technical Evaluation.

6.1 Pre-qualification Criteria

SI No	Basic Requirement	Specific Requirements	Documents Required
1	Legal Entity	The bidder should be a Company/partnership firm, Software development/ IT services/ ITeS company registered under the Indian Companies Act and must be in operation since last 5 years as on date of submission of Bid.	<ul style="list-style-type: none"> - Certificate of Incorporation - GST Registration Certificate - Copy of PAN - Work orders confirming 5 years of operation
2	Bidder's Turnover	The bidder must have average annual turnover of Rs. 5 Crores in last three financial years (FY 2017-18, 2018-19 & 2019-20). Note: The turnover refers to the Bidder's firm and not the composite turnover of its subsidiaries/sister concerns etc.	Copy of audited profit and loss account/balance sheet/annual report of the last three financial years.
3	Financial Capability	The Bidder should have positive net worth in each of the last 3 financial years (FY 2017-18, 2018-19 & 2019-20).	Statutory auditor certificate
4	Quality Certification	<ol style="list-style-type: none"> 1. The bidder must have ISO 9001. 2. The OEM of the products quoted by the bidder should have valid ISO 14000, ISO/IEC 20000-1 	Copy of valid ISO Certificate.
5	Technical Capability	The bidder must have successfully undertaken at least the following numbers of systems implementation engagement(s) of value specified herein during the last Five Financial Years i.e. From FY 2015-16 to FY 2019-20: <ul style="list-style-type: none"> • One project value of INR 45 Lakh in similar Project. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • Two project value of INR 35 Lakh in similar Project. 	Work order, Completion Certificate or phase completion certificate for ongoing project from the client.

SI No	Basic Requirement	Specific Requirements	Documents Required
		<p style="text-align: center;">OR</p> <ul style="list-style-type: none"> Three project value of INR 30 Lakh in similar Project. <p>Similar Project: Supply, Installation, Commissioning of Server, IT and Networking Equipment's for any Government Department / PSU in any State or Central Government of India during last 5 years as on bid submission date.</p>	
6	Blacklisting	The bidder should not be blacklisted by any Department / Agency / PSU in any State or Central Government of India as on date of submission of bid.	Self-declaration duly signed by authorized bid signatory. (As per Form-9)
7	Manufacturers Authorization Letter	<p>The bidder should submit the valid letter from the OEMs confirming the followings:</p> <ul style="list-style-type: none"> Authorization from OEM for the quoted product. Confirm that the products quoted are not end of life at the time of Bid Submission. Quoted Product should be available in public Domain and Necessary documents should be attached at the time of submission. Confirm that the products would be covered under 5 Years of warranty. 	<p>a) MAF (As per Form-7)</p> <p>b) Undertaking from OEM</p>
8	Tender Cost & EMD	<p>The bidder must have submitted Rs. 2,360/- (Rupees Two Thousand Three Hundred Sixty only) towards the cost of the Tender Document.</p> <p>The Bidder should furnish, as part of its Bid, an Earnest Money Deposit (EMD) of Rs.60,000/- (Rupees Sixty Thousand Only).</p>	<p>The bidder must have submitted in the form of a demand draft in favour of "Odisha Computer Application Centre", payable at Bhubaneswar from any of the Scheduled Bank along with the Proposal. In shape of DD/BG/ Electronic Mode from any schedule bank of India.</p>

6.2. Bid Evaluation

6.2.1 Pre-Qualification

- (i) Bidder shall have to comply all the Pre-Qualification Criteria motioned in Clause 6.1.
- (ii) Bidders qualified as per Pre-Qualification Criteria of this RFP are eligible for Technical bid Evaluation.

6.2.2 Technical Bid

- (i) Technical bid with full details including description of make & model of items / components for technical assessment of the proposal. The bidder must quote only for branded parts.
- (ii) All the documentary proof of applicable standards and bench marks should be submitted along with the technical bids.
- (iii) The onsite warranty services must be provided at High Court, Odisha. The bidder must provide the plan / arrangement in escalation matrix, for warranty services to be provided at High Court, Odisha
- (iv) The Compliance Statement by the bidder to the technical specifications along with relevant product brochure, technical documents etc. **Bids without proper Compliance Statement will be rejected.**
- (v) Acceptance to the terms and conditions laid down in the tender document. A scanned copy of the bid document duly signed by the bidder's authorized representative is to be submitted in token of acceptance of the same. Any deviation in the general terms and condition may lead to the rejection of the bid.

6.2.3 Commercial Bid

- i. Commercial BID SHOULD be submitted in a sealed envelope as per the format specified in Financial Proposal.
- ii. The PRICE PART shall contain only schedule of rates duly filled in. NO stipulation, deviation, terms & conditions, presumptions etc. is permissible in price part of the bid.
- iii. OCAC shall not take any cognizance of any such conditions and may at its discretion reject such commercial bid.
- iv. Prices should be given in INR in figures Only.
- v. Bidders are advised strictly not to alter or change the BOQ format /contents. Bidders are also advised not to paste any image file with BOQ
- vi. Price offered by the bidder shall not appear anywhere in any manner in the technical bid.

6.2.4 Commercial Bid Evaluation

- i. The financial bids/ cover of bidders who qualify in technical evaluation shall be opened at the notified time, date and place by OCAC in the presence of the bidders or their representatives who choose to be present.
- ii. The process of opening of financial bids/ covers shall be similar to that of Pre- Qualification– cum – Technical bids.
- iii. The names of the firms, the rates given by them shall be read out and recorded in tender opening register.
- iv. To evaluate a financial bid, the tendering authority shall consider the following: -
 - a. The bid price as quoted in accordance with bidding document.

- b. Price adjustment for correction of arithmetic errors in accordance with bidding document.
- v. The evaluation shall include all costs and all taxes and duties applicable to the bidder as per law of the Central/ State Government/ Local Authorities. Treatment of GST etc.
- vi. The evaluation shall be made adding all schedules to arrive **lowest quoted bid**.
- vii. All rates quoted must be FOR destination/on site and should include all taxes, levies and duties. In case of local supplies, the rates should include all taxes, etc., and no cartage or transportation charges will be paid by the Government. And the delivery of the goods/services shall be given at the premises/onsite.

6.2.5 Correction of Arithmetic Errors

Provided that the bid is substantially responsive, the competent Purchase Committee shall correct arithmetical errors on the following basis: -

- i. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected.
- ii. If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and if there is a discrepancy between words and figures, the amount in words shall prevail.

7. Scope of work

7.1. Bill of Material

Supply, Installation, commissioning and Support of 4 Nos. of Rack Server as per technical specification at District court of Sambalpur, Ganjam, Cuttack and Balasore .

7.2. Technical Specification

Server Specifications:

Sl. No.	Component	Minimum specification	Complied (Yes/No)	Remarks, if any
1	Make & Model	SI Will mention the make & Model		
2	Form Factor	Max. 2U rack mounted with sliding rails, cable management arm & front bezel locking kit		
3	Configured CPU	2 x Intel Xeon Gold 6226R/6240, 16-cores, 2.9GHz		
4	Memory / total slots	256GB(8*32GB) DDR4 2933MHz / 24 slots		
5	RAID Controller	12Gbps PCIe 3.0, minimum 8GB cache, with support for RAID 1, 10, 5, 6		
6	Disks configured	2 x 480GB read-intensive (1 DWPD) SATA SSD 8 x 4TB 12Gbps NL-SAS HDD		
7	I/O slots	Six nos. x8 and two nos.x16 slots (bus width)		
8	Disk bays	12 nos. 3.5" disk bays supporting 2.5" & 3.5" disks		
9	Ethernet ports	Quad port 1Gb Base-T with cables Dual Port 10Gb SFP+, SR with cables		
10	USB port	4 x USB 2.0 / USB 3.0 ports		

11	Certification	Latest Microsoft Windows Server, Red Hat Enterprise Linux, SUSE Linux Enterprise Server, VMWare, Ubuntu		
12	Power Supply	80Plus Platinum certified redundant Power Supply		
13	SD Modules slots	Dual SD Module slots supporting synchronization		
14	LCD panel	To display system ID, status information & system error code followed by descriptive text.		
15	Sub-component quality assurance	Only fully factory-integrated & intrusion detection enabled systems should be delivered to the installation site to prevent tampering & ensuring genuine OEM parts		
16	Management	Remote power on / shutdown of server ,Remote Management of Server over LAN & WAN with SSL encryption through gigabit management port, Should have virtual Media support with all required licenses., Remote KVM, Server Health Logging, Out of Band Management, Virtual Media, Virtual Folders, Remote File Share, Virtual Console		
17	Server security	The features mentioned below should be detailed in OEM's publicly available document. Link to the web page to be shared: Silicon-based Hardware Root of Trust, Automatic secure BIOS recovery, Firmware drift detection & alerting, Cryptographically signed firmware update, System lockdown of hardware and firmware configuration as protection from malicious codes, Secure default passwords, Persistent event logging including user activity, Secure alerting, Rapid OS recovery - booting a trusted backup OS, Drive Security, including secure system erase for instant secure erasure for HDD, SSD & NVMe, Dynamically enabled / disable USB ports, Protection against compromised firmware, Network Card secure firmware boot, In case of any security breach system should provide the lock down feature.		
18	Intrusion alert	Intrusion monitoring & alerting using integrated system management		
19	Server OEM market position	One of the top three server vendors in India or worldwide by unit or revenue market share in IDC or Gartner report in any one of the previous four quarters.		
20	References	Reference documents for the specified should be submitted along with the bid		

21	Warranty	5 years' comprehensive warranty with 24x7x365 remote hardware support & next business day on-site support. Post installation, 5-year product warranty should reflect in the support web site of the OEM.		
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8. Bid Submission

- a. The bid must be submitted in three separate envelopes as
 - i. Pre-qualification Bid (As mentioned in eligibility conditions format)
 - ii. Technical Bid
 - iii. Commercial Bid
- b. The Response to Pre-Qualification, Technical and Commercial Proposal to be covered in separate sealed envelopes super-scribing "Pre-Qualification Proposal" "Technical Proposal" and "Commercial Proposal" respectively. Each copy of each bid should also be marked as "Original" OR "Duplicate Copy" as the case may be.
- c. Please Note that Prices should not be indicated in the Pre – Qualification or Technical Proposal but should only be indicated in the Commercial Proposal.
- d. The three envelopes containing copies of Pre-Qualification, Technical and Commercial Proposal must be put in another separate single sealed envelope clearly marked "Response to RFP for < Name of the assignment > - < RFP Reference Number > and < Date and Time of opening of tender as mentioned in RFP>".
- e. The outer envelope thus prepared should also indicate clearly the name, address, telephone number, E-mail ID and fax number of the bidder to enable the Bid to be returned unopened in case it is declared "Late".
- f. All the pages of the proposal must be sequentially numbered and must contain the list of contents with page numbers. Page references should be identified easily. If required, All the relevant parts should be highlighted in the bid documents. Any deficiency in the documentation may result in the rejection of the Bid.
- g. The original proposal/bid shall be prepared in indelible ink. It shall contain no interlineations or overwriting, except as necessary to correct errors made by the bidder itself. Any such corrections must be initialled by the person (or persons) who sign(s) the proposals.
- h. All pages of the bid including the duplicate copies, shall be initialled and stamped by the person or persons who sign the bid.
- i. In case of any discrepancy observed by OCAC in the contents of the submitted original paper bid documents with respective copies, the information furnished on original paper bid document will prevail over others.
- j. Bidder must ensure that the information furnished by him in respective CDs is identical to that submitted by him in the original paper bid document. In case of any discrepancy observed by OCAC in the contents of the CDs and original paper bid documents, the information furnished on original paper bid document will prevail over the soft copy.

k. **Manufacturer Authorization Form (MAF) should be submitted along with the Prequalification Bid. In case not submitted, the proposal of the selected bidder will be liable to be rejected.**

l. **The Bidder(s) must submit the Compliance Sheet for Technical Proposal in their official letterhead along with the detail Datasheet of the item quoted.**

9 Authentication of Bids

A Proposal should be accompanied by a power-of-attorney/authorization in the name of the signatory of the Proposal.

10 Section III: Special Conditions of Contract

i. **Price Basis:** Price basis should be for OCAC, Bhubaneswar in INR only. Price quoted should be in the prescribed format as per BOQ. The quoted price will be considered firm and no price escalation will be permitted.

ii. **Billing** is to be done in the name of Odisha Computer Application Centre, Plot No.-N- 1/7-D, Acharya Vihar Square, RRL Post Office, and Bhubaneswar-751013. The payment would be on the basis of the actual bill of material supplied, duly certified by our authorized representative at High Court, Odisha.

11 Payment Terms

I. Before release of payment, the bidder must furnish the OEM Warranty Certificates of each equipment.

II. Subject to Supply & installation, 80% of the order value will be paid to the bidder on delivery, successful verification, and installation of all the equipment at District Courts of Odisha.

III. Balance 10% will be released after submission of PBG and successful commissioning of the equipment.

IV. Rest 10% will be released @2% annually for next five years.

V. All payments will be made in INR only.

12 Escalation Matrix

Bidder shall provide various level of contact information in the form of 'Escalation Matrix' to be provided by bidder for Supply, Installation & Warranty support of Rack Mounted Servers to be installed at District Courts in Odisha.

I. The 'First Level of Support' shall be the 'Support Engineer' of the Bidder to take care of issues/Complaints.

II. In case of the failure of 'First Level of Support' to provide necessary solution to District Courts, issue will be escalated to 'Second Level of Support'. 'Second Level of Support' shall be the 'OEM' of the bidder, who will ensure the 'Response & Solution' (response within 2 hours and resolved within 4 hours).

III. In case of the failure of 'Second level of support' to provide necessary solution to District Courts, issue will be escalated to 'Top Level of support'. 'Top Level of support' shall be the

'Chairman/Executive Director/Managing Director' of the Bidder, who will ensure the 'Response & Solution' to the issues/complaints escalated to this level within 4 Hours Resolution Time.

IV. During the warranty and support period all service request should be 2 hours' response and 4-hour resolution. If the service request is not resolved within 4 hours' resolution time period or resolved amicably the service providers/suppliers PBG will be revoked.

13 Penalty Clause

If the item as mentioned in the PO is not delivered & installed within 6 weeks 0.5% penalty will be charged per week or part thereof after expiry of the period. The maximum penalty will not exceed 5% of the purchase value.

14 Appendix I: Pre-Qualification & Technical Bid Templates

14.1 General forms to be used in Pre-Qualification & Technical proposal

The bidders are expected to respond to the RFP using the forms given in this section and all documents supporting Pre-Qualification / Technical Evaluation Criteria.

Pre-Qualification Bid & Technical Proposal shall comprise of following forms:

Forms to be used in Pre-Qualification Proposal

14.2 Form 1: Compliance Sheet for Pre-Qualification Proposal

14.3 Form 2: Particulars of the Bidders

14.4 Form 3: Bank Guarantee for Earnest Money Deposit (EMD)

Forms to be used in Technical Proposal

14.5 Form 4: Compliance Sheet for Technical Proposal

14.6 Form 5: Letter of Proposal

14.7 Form 6: Manufacturer's Authorization Form (MAF)

14.2 Form 1: Compliance Sheet for Pre-Qualification Proposal

(The pre-qualification proposal should comprise of the following basic requirements. The documents mentioned in this compliance sheet along with this form, needs to be a part of the Pre-Qualification proposal)

SI No.	Basic Requirement	Documents Required	Provided	Reference & Page
1	Document Fee	Demand Draft	Yes/ No	
2	Power of Attorney	Copy of Power Attorney in the name of the Authorized	Yes/ No	
3	Particulars of the Bidders	As per Form 2	Yes/ No	
4	Earnest Money Deposit	Demand Draft/Bank Guarantee	Yes/ No	
5	Average Sales, Turnover in Hardware & Services	Audited Balance Sheet & Profit & Loss OR Certificate from the Statutory Auditor	Yes/ No	
6	Technical Capability	Copy of Work Order	Yes/ No	
7	Local Service Centres	A self-Certified letter by OEM.	Yes/ No	
8	Quality Certifications	ISO 9001, ISO/IEC 20000, ISO 14001	Yes/ No	
9	Legal Entity	Copy of certificate of Incorporation, GST, PAN, IT Return	Yes/ No	
10	Blacklisting & Performance	A self-certificate Letter	Yes/ No	

14.3 Form 2: Particulars of the Bidders

Sl No.	Information Sought	Details to be Furnished
1	Name, Address and URL of Bidding Company	
2	Incorporation Status of the firm (Public limited/ Private limited etc)	
3	Year of Establishment	
4	Date of Registration	
5	RoC Reference No.	
6	Details of company registration	
7	Name, Address, E-Mail ID, Phone nos. and Mobile Number of Contact Person	

14.4 Form 3: Bank Guarantee for Earnest Money Deposit (EMD)

< Location, Date >

To,

The General Manager (Admn)

Odisha Computer Application Centre

Plot No.- N-1/7-D, Acharya Vihar P.O.- RRL,

Bhubaneswar - 751013

EPBX: 0674-2567280/2567064/2567295

Fax:+91-0674-2567842

Whereas << Name of the bidder >> (hereinafter called the Bidder) has submitted the bid for Submission of RFP # << RFP Number >> dated << insert date >> for << name of the assignment >>(hereinafter called "the Bid") to Odisha Computer Application Centre Know all Men by these presents that we <<>> having our office at << Address >> (hereinafter called "the Bank") are bound unto the << Nodal Agency >> (hereinafter called "the Purchaser") in the sum of Rs. <<Amount in figures >> (Rupees << Amount in words >> only) for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this << insert date >>

The conditions of this obligation are:

1. If the Bidder having its bid withdrawn during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of validity of bid
 - a. Withdraws his participation from the bid during the period of validity of bid document; or
 - b. Fails or refuses to participate for failure to respond in the subsequent Tender process after having been short listed;

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to << insert date >> and including << extra time over and above mandated in the RFP >> from the last date of submission and any demand in respect thereof should reach the Bank not later than the above date.

NOTWITHSTANDING ANYTHING CONTAINED HEREIN:

- I. Our liability under this Bank Guarantee shall not exceed Rs. << Amount in figures >> (Rupees << Amount in words >> only)
- II. This Bank Guarantee shall be valid upto << insert date >>)
- III. It is condition of our liability for payment of the guaranteed amount or any part thereof arising under this Bank Guarantee that we receive a valid written claim or demand for payment under this Bank Guarantee on or before << insert date >>) failing which our liability under the guarantee will automatically cease.

(Authorized Signatory of the Bank)

Seal:

Date:

14.5 Form-4 Compliance Sheet for Technical Proposal

RFP Name: Supply, Installation & Warranty support of Rack Mounted Servers to be installed at District Courts in Odisha.

RFP Reference No: OCAC-SEGP-SPD-0011-2021-21020

Dated: 08.06.2021

(The Technical proposal should comprise of the following basic requirements. The documents mentioned in this compliance sheet along with this form, needs to be a part of the Technical proposal)

Sl No.	Requirement	Proposed Hardware with Model No.1	Version & Year of Release and EOL expected	O & M Support (Warranty)	OEM	Features mandated in RFP	Compliance (Yes/No only) Also Provide necessary datasheet.
1	[To be filled]					As per technical specifications	

14.6 Form 5: Letter of Proposal

< Location, Date >

To:

The General Manager (Admin.)
Odisha Computer Application Centre
Plot No. - N-1/7-D, Acharya Vihar
P.O.- RRL, Bhubaneswar - 751013
EPBX: 0674-2567280/2567064/2567295
Fax: +91-0674-2567842

Subject: Submission of the Technical bid for Supply, Installation & Warranty support of Rack Mounted Servers to be installed at District Courts in Odisha.

RFP Ref No: OCAC-SEGP-SPD-0011-2021-21020

Dated: 08.06.2021

Dear Sir/Madam,

We, the undersigned, offer to provide Supply, Installation & Warranty support Rack Mounted Servers installed at District Courts in Odisha under the supervision of High Court of Odisha, OCAC on with your RFP Ref No: OCAC-SEGP-SPD-0011-2021-21020, Dated: 08.06.2021 and our Proposal. We are hereby submitting our Proposal, which includes this Technical bid and the Financial Bid sealed in a separate envelope.

We hereby declare that all the information and statements made in this Technical bid are true and accept that any misinterpretation contained in it may lead to our disqualification. We undertake, if our Proposal is accepted, to initiate the Implementation services related to the assignment not later than the date indicated in Fact Sheet.

We agree to abide by all the terms and conditions of the RFP document. We would hold the terms of our bid valid for 180 days as stipulated in the RFP document.

We understand you are not bound to accept any Proposal you receive. Yours sincerely,

Authorized Signature [*In full and initials*]:

Name and Title of Signatory:

Name of Firm:

Address:

Location:

Date:

14.7 Form 6: Manufacturer's Authorization Form (MAF)

(To be submitted in OEM Letterhead at the time of getting the Purchase Order)

Letter No.

Date:

To
The General Manager (Admin.)
Odisha Computer Application Centre
Technical Directorate of IT Department, Govt. of Odisha
Plot No. - N-1/7-D, Acharya Vihar P.O. - RRL,
Bhubaneswar - 751013

Sub: OEM Authorization Letter

RFP Ref No: OCAC-SEGP-SPD-0011-2021-21020

Dated: 08.06.2021

Dear Sir

We, who are established and reputable manufacturers / producers of having factories / development facilities at (*address of factory / facility*) _____ do hereby authorize M/s (*Name and address of Agent*) to submit a Bid, and accept the Purchase Order against the above Bid Invitation. We hereby extend our full guarantee and warranty for the Solution, Products and services offered by the above firm against this Bid Invitation.

We duly authorize the said firm to act on our behalf in fulfilling all installations, Technical support and maintenance obligations required by the Project.

Yours faithfully,
(Name)
Seal

Note: This letter of authority should be on the letterhead of the OEM and should be signed by a person competent.

15 Appendix II : Commercial Proposal Templates

The bidders are expected to respond to the RFP using the forms given in this section for Commercial Proposal.

15.1 Form 7: Covering Letter

15.2 Form 8: Commercial Proposal

15.1 Form 7: Covering Letter- Technical Bid

(To be filled by the bidder and signed in Company Letter Head)

The General Manager (Admin)
Odisha Computer Application Centre
Technical Directorate of IT Department, Govt. of Odisha
N-1/7-D, Acharya Vihar, P.O. - RRL,
Bhubaneswar - 751013

Subject: Submission of the Technical bid for Supply, Installation & Warranty support Rack Mounted Servers to be installed at District Courts in Odisha,

RFP Ref. No: OCAC-SEGP-SPD-0011-2021-21020, Dated: 08.06.2021

Dear Sir/Madam,

We, the undersigned, offer to provide our services against your RFP ref no. <Insert RFP no> dated <insert date>. We are hereby submitting our Proposal, which includes this Technical Bid sealed in the envelope.

We hereby declare that all the information and statements made in this Technical bid are true and accept that any misinterpretation contained in it may lead to our disqualification.

We agree to abide by all the terms and conditions of the tender document. We would hold the terms of our bid valid for 180 days as stipulated in the RFP document.

We agree that you are not bound to accept the lowest or any bid response you may receive. We also agree that you reserve the right in absolute sense to reject all or any of the products / services specified in the bid response without assigning any reason whatsoever.

It is hereby confirmed that I/We are entitled to act on behalf of our corporation/company /firm/organization and empowered to sign this document as well as such other documents which may be required in this connection.

Yours sincerely,

Authorized Signature [In full and initials]: _____

Name and Title of Signatory: _____

Name of Firm: _____

Address: _____

15.2 Form 8: Commercial Proposal

NAME OF RFP: Supply, Installation & Warranty support Rack Mounted Servers to be installed at District Courts in Odisha.

RFP REFERENCE NO: OCAC-SEGP-SPD-0011-2021-21020

Dated: 08.06.2021

COMMERCIAL BID FORMAT

SI No	Item	Quantity (A)	Unit Price (B)	Taxes per Unit (C)	Total Unit Cost (D) (D= B+C)	Total (A x D)
1	Rack Mount Server with 5 years warranty	4				
Grand Total						
Total Cost In Words						

Seal of the Company

Authorised Signatory

“I/WE UNDERSTAND THAT THE QUANTITY PROVIDED ABOVE IS SUBJECT TO CHANGE. I/WE AGREE THAT IN CASE OF ANY CHANGE IN THE QUANTITIES REQUIRED, I/ WE WOULD BE SUPPLYING THE SAME AT THE RATES AS SPECIFIED IN THIS COMMERCIAL BID. I /WE AGREE TO ADHERE TO THE PRICES GIVEN ABOVE EVEN IF THE QUANTITIES UNDERGO A CHANGE”.

16. Form 9 Self-Declaration: Not Blacklisted (in company letterhead)

To,
The General Manager (Admin)
Odisha Computer Application Centre
(Technical Directorate of I.T. Dep't, Govt. of Odisha)
N-1/7-D, Acharya Vihar P.O. - RRL,
Bhubaneswar - 751013

Subject: Submission of the Technical bid for Supply, Installation & Warranty support Rack Mounted Servers to be installed at District Courts in Odisha.

RFP Reference No: OCAC-SEGP-SPD-0011-2021-21020, Dated: 08.06.2021

Dear Sir/Madam,

In response to the RFP Ref .No. _____ for RFP titled "Supply, Installation & Warranty support Rack Mounted Servers to be installed at District Courts in Odisha.", as an owner/ partner/ Director of (organisation name) _____ I/ We hereby declare that presently our Company/ firm is not under declaration of ineligible for corrupt & fraudulent practices, blacklisted either indefinitely or for a particular period of time, or had work withdrawn, by any State/ Central/UT government/ PSU.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Thanking you,
Name of the Bidder:
Authorised Signatory:
Seal:
Date:
Place: