

OFFICE OF THE ENGINEER-IN-CHIEF (CIVIL): ODISHA.

No.E-VIIA-2/2009-

23

/Dt. Bhubaneswar, the 25th January, 2014.

OFFICE ORDER

In conformity with the Government in Works. Department letter No.611 dt.20.01.2014, the Diploma Engineers (Civil), 21 (Twenty one) numbers as per the statement attached as Annexure-'A', whose names were sponsored by the Chairman, Committee of Chief Engineers & Engineer-in-Chief (Civil), Orissa, Bhubaneswar vide his letter No.34268 dt.07.08.2013 are hereby provisionally engaged as Junior Engineer (Civil) on contractual basis under the control of the undersigned on a consolidated remuneration of Rs.9300/- (Rupees Nine thousand three hundred) only per month without any allowance subject to signing the agreement in the prescribed format on non-judicial stamp paper worth of Rs.21/- (Rupees Twenty-one) only and as per the terms and conditions attached herewith as Annexure-'B' and posted to work at the places as noted against each name.

The above contractual engagement is subject to fulfillment of the terms and conditions of engagement and their joining report will be accepted only after verification of the original certificates, documents, NOC / relieve order etc. as per rule by the concerned Heads of the office where the contractual Junior Engineer is posted.

Memo No.

3305

Idt.

25-01-2014

ENGINEER-IN-CHIEF (CIVIL): ODISHA.

Copy with copy of its enclosures submitted to the Engineer-in-Chief-cum-Secretary to Government, Works Department, Odisha, Bhubaneswar for information with reference to Works Department letter No.611 dt.20.01.2014.

Encl:- As above.

ENGINEER-IN-CHIEF (CIVIL): ODISHA.

Memo No.

3306

Idt.

25-01-2014

Copy with copy of its enclosure forwarded to the Chairman, Committee of Chief Engineers and Engineer-in-Chief (Civil) Odisha, Bhubaneswar for information with reference to his letter No.34268 dt.07.08.2013.

Encl:- As above.

ENGINEER-IN-CHIEF (CIVIL): ODISHA.

Memo No.

3307

Idt.

25-01-2014

Copy with copy of its enclosure forwarded to the Accountant General (A&E) Odisha, Bhubaneswar for information.

Encl:- As above

ENGINEER-IN-CHIEF (CIVIL): ODISHA.

P.T.O.

Memo No.

3308 (8)

-2-
/dt. 25.01.2014

Copy with copy of its enclosure forwarded to the Chief Engineer, National Highways, Odisha / Superintending Engineer, Jeypore / Keonjhar / Bolangir (R&B) Circles / Executive Engineer, Malkanagiri Division No.II / Jeypore / Sundargarh / Kalahandi (R&B) Divisions for information and necessary action.

He is requested to verify all the original certificates/documents of the candidates and to fill up the bio-data sheet attached herewith as Annexure-'C' in respect of the contractual Junior Engineer (Civil) engaged under his control and collect the original deed of agreement for the contractual Junior Engineer (Civil) before accepting their joining report. After due verification and acceptance of joining report of the candidates, the following documents may please be transmitted to this office immediately.

- i. One set of photocopy (duly attested) of all Certificates/Documents already verified.
- ii. The bio-data sheet duly filled in as signed by the candidate as well as the verifying authority affixing a recent passport size photograph duly attested of the candidate in the space provided for in the prescribed proforma annexed herewith as Annexure-'C'.
- iii. Copy of joining report submitted by the candidate.
- iv. Original deed of agreement executed by the candidate in the prescribed proforma annexed herewith as Annexure-'D' duly filled in by the candidate. The agreement deed should be signed by the candidate in both the pages (Front page and back page) by the candidate. The agreement deed should also be signed by the head of the office with his official seal where the Contractual Junior Engineer (Civil) is posted as he has been authorized by the undersigned to sign the same on behalf of the party of first part. The full signature of the witnesses together with their complete address may also be recorded while executing the agreement.

The verifying authority is requested to verify the caste certificates of Scheduled Tribe, Scheduled Caste, S.E.B.C and other Certificates carefully. If any discrepancy is detected during verification of certificates/ documents which will be the disqualification to join in the contractual engagement, the same may please be reported to this office immediately before acceptance of the joining report of the candidate. He is also requested to furnish the performance report of concerned candidate to this office by 1st week of March, 2014.

Encl:- As above.


ENGINEER-IN-CHIEF (CIVIL): ODISHA.

PERSON CONCERNED
BY REGD. POST.

Memo No.

3309 (48)

/dt. 25.01.2014

Copy with copy of its enclosure forwarded to the Establishment Officer-I / II / Section Officer, Junior Engineer Establishment Branch / Confidential Branch of this office / Person (s) Concerned / Personal Files of the Persons Concerned / Guard File for information and necessary action.

Encl:- As above.


ENGINEER-IN-CHIEF (CIVIL): ODISHA.

ANNEXURE-'A'
STATEMENT SHOWING THE LIST OF CANDIDATES ENGAGED AS JUNIOR ENGINEER (CIVIL) ON CONTRACTUAL BASIS.

Sl. No.	Name and Address of the candidates	Category	Place of Posting of Contractual Junior Engineers (Civil).	Remarks.
1	2	3	6	7
1	Suresh Kumar Mishra S/O Kumuda Chandra Mishra, Boudh (R&B) Sub-Division, At/P.O -Boudh, Dist.-Boudh.	Unreserved Men	Mathili (R&B) Section No.I, Under Malkangiri(R&B)Division No.II.	
2	Ram Prasad Dash S/O Godabarish Dash At-Brundaban Chandrapur Sassan, P.O- Kabipuryanagar Dist.-Ganjam.	Unreserved Men	Balimela (R&B) Section No.I under Malkangiri (R&B) Division No.II.	
3	Khageswar Mohanta At/PO-Baitania, Via-Saharapada, Dist.-Keonjhar.	S.E.B.C. Men	Chitrakonda (R&B) Section No.II under Malkangiri (R&B) Division No.II.	
4	Atish Kumar Das Plot No -9 P.O-Ashok Nagar,Bhubaneswar-751009,Khurda	S.E.B.C Men	Balimela (R&B) Section No.II under Malkangiri (R&B) Division No.II.	
5	Rabindra Kumar Routray C/O Banamber Routray, At/PO-Kaipara, Dist.-Jajpur-755010	Unreserved Men	Balimela (R&B) Section No.III under Malkangiri (R&B) Division No.II.	
6	Trilochan Sahoo Door No.2-4-10, Tata Rehab Colony, Near Patrapur, P.O-Badapur, Via-Berhampur University, Ganjam-760007	Unreserved Men	Malkangiri (R&B) Section No.I under Malkangiri (R&B) Division No.II.	

7	Devi Prasad Dash, Village/P.O-Kanpur Via-Athagarh, Cuttack-754037	Unreserved Men	Services placed at the disposal of C.E., N.H., Odisha for issue of detailed posting order.
8	Sushil Kumar Samal S/O-Kulamani Samal, At/P.O.-Sadangi, Dist.-Dhenkanal	S.E.B.C Men	Services placed at the disposal of C.E., N.H., Odisha for issue of detailed posting order.
9	Manoj Kumar Sahoo C/O Bansidhar Sahoo, AT/PO -Chandahandi, Via-Umerkote, Dist-Nawarangpur-764077	S.E.B.C Men	Nawarangpur Section-II under Jeypore(R&B)Division.
10	Srotaswini Das C/O Mr. Bhagaban Das, At/P.O-Khannagar, Dist-Cuttack-753012	S.E.B.C Women	Services placed at the disposal of C.E., N.H., Odisha for issue of detailed posting order.
11	Sanatan Majhi At-Daiguda, P.O-Dalapatiguda, Via Mathili, Dist.-Malkangiri -764044	S.T Men	Malkangiri (R&B) Section No.II under Malkanagiri (R&B) Division No.II.
12	Giridhari Naik At-Kukerama, P.O-Tileimal, Dist.-Jharsuguda-768221	S.T Men	Estimator under Malkanagiri (R&B) Division No.II.
13	Amit Bikram Naik C/O Lt.Santosh Kumar Naik, AT-Baghara Road, W.No-16, P.O.Baripada, Dist.-Mayurbhanj-757001	S.T Men	Services placed at the disposal of C.E., N.H., Odisha for issue of detailed posting order.
14	Kulamani Ekka, At-Near Minz Fuel, Government College Road, P.O-Ramgadhupa, Dist.-Sundargarh	S.T Men	Services placed at the disposal of C.E., N.H., Odisha for issue of detailed posting order.

15	Sanjay Kumar Toppo At-Patrapali, P.O-Ajalakela, P.S.-Bisra, Dist-Sundargarh-770036	S.T Men	Services placed at the disposal of C.E., N.H., Odisha for issue of detailed posting order.
16	G. Jitendra Pradhan At-Mattasahi, P.O-Pantikhari, Via-Belaguntha, Dist.-Ganjam-761119	S.T Men	Khairapur (R&B) Section under Malkanagiri (R&B) Division No.II.
17	Biswanath Majhi At-Dahau, P.O.-Khaira, P.S-Boden, Dist.-Nuapada-766111	S.T Men	West (R&B) Section, Bhawanipatna under Kalahandi (R&B) Division.
18	Jitendra Kumar Jena At-Rekuta, P.O-Kochinandi, Via-Kushaleswar, Dist.-Keonjhar-758025	S.C(Men)	Services placed at the disposal of C.E., N.H., Odisha for issue of detailed posting order.
19	Tapas Kumar Tarai At-Tangarmunda, P.O-Uchakapata, Via-Bamara, Dist.-Sambalpur	S.C(Men)	Services placed at the disposal of C.E., N.H., Odisha for issue of detailed posting order.
20	Manas Ranjan Badhai At/P.O-Kopisingha, Via-Kirei, Dist-Sundargarh-770073	S.C(Men)	Lefripara (R&B) Section under Sundargarh (R&B) Division.
21	Gayatri Behera C/O Harekrushna Behera, At-Anandapur, P.O-Barimount, Dist.-Jajpur.	S.C (Women)	Services placed at the disposal of C.E., N.H., Odisha for issue of detailed posting order.

ENGINEER-IN-CHIEF (CIVIL): ODISHA.

ANNEXURE – 'B'

**TERMS AND CONDITIONS FOR ENGAGEMENT OF JUNIOR ENGINEERS
(CIVIL) ON CONTRACTUAL BASIS UNDER WORKS DEPARTMENT.**

- i. No traveling allowance is allowed to join the place of engagement of the Junior Engineer (Civil).
- ii. The engagement is purely on contract basis and the contractual engagement will be up to 28th February 2014 A.N. and may be renewed subject to necessity of Government and satisfactory performance of the individual incumbent. In absence of renewal of the contract it shall be deemed to have been terminated. The contract of engagement can be terminated at any time without assigning any reasons.
- iii. The Junior Engineer (Civil) so engaged will be eligible for a consolidated salary of Rs. 9,300/- (Nine Thousand Three hundred only) per month during the contract period without any allowance.
- iv. Refusal to accept the engagement will be treated as cancelled and the candidate shall be deemed to be forfeited his claims for future engagement as Junior Engineer under the Government of Odisha.
- v. The engagement is subject to verification of his character and antecedents and passing a test in Odia Language up to VII Standard.
- vi. The following certificates in original should be produced at the time of joining for verification.
 - a) H.S.C or equivalent certificate exhibiting the date of Birth and passing in Odia Language up to VII standard.
 - b) Diploma Certificate.
 - c) Caste Certificate in case of Reserve Category.
 - d) Physically handicapped / Sports / Ex-Serviceman Certificate wherever necessary.
 - e) Medical Certificate in proof of fitness from a Medical Officer not below the rank of Asst. Surgeon.
 - f) Two character Certificates from two Gazetted Officers of Government of Odisha not below the rank of Class – II.
 - g) Two recent passport size photographs duly attested.

- vii. This engagement is subject to signing the agreement in the prescribed formats attached herewith on the stamp paper worth Rs. 21/-.
- viii. The concerned person should join in his place of posting within 30 days from the date of issue of Order, failing which the order of engagement will be deemed to be cancelled unless and otherwise directed by the Government.
- ix. He should give a declaration to the effect that, he has not more than one spouse living at the time of joining.
- x. If the candidate is employed in any other Organization / Department he should submit the copy of order of his relief from the post which he is continuing at the time of his joining the new assignment.

ANNEXURE - 'C'

BIO-DATA SHEET OF CONTRACTUAL JUNIOR ENGINEER (CIVIL).

(To be filled up by the Head of the Office under whom the Contractual Junior Engineer (Civil) has been posted).

1	Sl. No.	
2	Name of the Contractual J.E. (Civil) with Father's Name and his / her permanent address.	
3	Home Dist.	
4	Educational Qualification	
5	Year of Passing of Diploma	
6	Total mark secured.	
7	Employment Registration number with name of the Employment Exchange.	
8	Whether General/ SEBC/SC/ST/ Physically Handicapped etc. with sub-caste.	
9	Name of the Station where joined.	
10	Date of Birth as per H.S.C. Certificate.	
11	Date of joining the Contractual engagement.	
12	If employed earlier his / her previous place of posting and information about no objection certificate from the previous employer and order of relief.	

Signature of the Candidate with date.

Signature of the Head of the Office with Official Seal.
(Verifying Authority)

ANNEXURE – 'D'
AGREEMENT FOR ENGAGEMENT OF JUNIOR ENGINEER (CIVIL) ON
CONTRACTUAL BASIS UNDER WORKS DEPARTMENT.

This Deed of Agreement made on the _____ Day of _____ 2014.

BETWEEN

The Governor of Odisha represented through the Engineer-in-Chief (Civil), Odisha, Nirman Soudha, Bhubaneswar – 751001 or his authorized representative (hereinafter called as the party of the First Part).

AND

Miss / Smt. / Sri _____ Aged _____ son / Wife /
Daughter of _____ permanent resident of Village / Town - _____,
Po _____, Ps _____, Dist _____, Odisha, hereinafter
called as the party of the second part.

Whereas the Government of Odisha have decided to engage the junior Engineer (Civil) on contractual basis under Works Department and the party of the second part has agreed for engagement as Junior Engineer (Civil) on contractual basis on the terms and conditions appearing hereunder:

Now this agreement witnesses as follows :

- 1) That, the engagement of party of the second part shall be _____ up to 28.02.2014 A.N.
- 2) That, the engagement of the party of the second part may be terminated at any time by the party of the first part by giving one month's notice without assigning any reason thereof.
- 3) That, of the party of the second part wishes to leave the said engagement before the contractual period, he/she shall given one month's notice and in case one month's notice is not possible he / she shall repay one month's salary to the party of the first part.
- 4) That, the party of the second part shall be paid a consolidated salary of Rs. 9,300/- (Rupees Nine Thousand Three Hundred) second part is engaged, for a part of calendar month or remains absent other than casual leave or official duty without prior approval of the party of the first part or any other authority authorized by him in this behalf, the salary shall be reduced proportionately. The amount payable to the party of the second part shall be rounded off to the next higher rupee.

- 5) That, the party of the second part shall ordinarily be permitted to avail casual leave up to 10 (Ten) days in a calendar year. In special circumstances, if so decided by the party of the first part Special Casual Leave to the extent of 5 (Five) days in a calendar year in addition to normal Casual Leave of 10 (Ten) days shall be allowed. Where term of appointment does not extend to a full calendar year, the casual leave/special casual leave shall be proportionate to the period or engagement. The casual leave/ special casual leave can not be claimed as a matter of right. Casual leave or Special Casual Leave combined with Special Casual Leave shall not be allowed for 10 days or more at a time inclusive of Sunday, Second Saturday and authorized Government Holidays. However, when exigency of public service so require, the Divisional Officer / Head of Office, where the party in the second part is working, has the discretion to refuse or revoke such leave.
- 6) That, the party of the second part will not leave the Headquarters without prior permission of the party of the first part or any other authority authorized by him in this behalf to avail Sunday / Holiday or Casual Leave.
- 7) There shall be no deduction in salary during the period of Casual Leave / Special Casual Leave / authorized Government Holidays.
- 8) The party of the first shall transfer the party of the second part as and when necessary in the interest of public works from one station to another station within the State of Odisha during the period of his engagement.
- 9) That, the party of the second part shall be entitled to avail minimum joining time as required for actual travel on her / his transfer.
- 10) That, the party of the second part during her / his engagement shall be responsible for and perform following duties in addition to any other duties as would be entrusted to her / him by the party of the first part or any other authority authorized by him in this behalf from time to time.
 - i. Timely and careful field survey and investigation and preparation of plans and estimate entrusted to their charge. Any mistake in sanctioned plans and any variation between the conditions at site and the sanctioned plan arise should be promptly brought to the notice of the Sub-Divisional Officer or the Divisional Officer

concerned with a view to rectify getting the defects before actual execution of the work.

- ii. Timely and efficient execution of work entrusted to their charge.
- iii. Proper maintenance of muster rolls and record of work-charged establishment.
- iv. Proper upkeepment of measurement books issued to them.
- v. Record of measurement in measurement books of all works done by contract or otherwise as well as supplies received from all sources and preparation and submission of bills in prescribed forms for payment.
- vi. Proper preservation and care of tools and plants, stocks and other stores kept in their charge.
- vii. Timely submission of budget, accounts and prescribed returns etc. to the Sub – Divisional Officer concerned.
- viii. Correct assessment and prompt collection of revenue entrusted to their charge.
- ix. To report immediately any un-usual extraordinary or peculiar occurrence arise connected with their sections to the Sub-Divisional Officers and other authorities as may be necessary.

The duties indicated above are illustrative and not exhaustive.

- 11) That, the party of the second part, if found responsible for any loss of Government money or property / tools and plants for the acts of omission or commission during his / her engagement, the cost of such Government property / money shall be recovered from his/her salary and if the salary is not sufficient for adjustment, the same shall be recovered from him / her by way of filing Civil Suits / Certificate Cases under the Odisha Public Demands Recovery Act, 1962 (Odisha Act I of 1963) as an arrear of land revenue along with the cost of Civil Suits or Certificate Case. Criminal action may also be taken against him / her for such misappropriation or loss of Government property etc.
- 12) That, the party of the second part shall at all time maintain absolute integrity, decorum of conduct and devotion to duty. He / She shall at all time carry out the orders and act according to the instruction of his/her superior so far as his official duties are concerned. He / She shall not engage himself / herself in any trade, vacation, business or any other gainful employment either full time or part time during the period of his / her engagement and shall abide by the provisions under the Odisha Government Servant's Conduct Rules, 1959.

13) That, in case of misconduct of the party of the second part during her / his contractual engagement, the same shall be enquired into by giving reasonable opportunity to the party of the second part to defend herself/himself and if she / he is found guilty, her / his engagement shall be terminated forthwith.

14) That, the party in the second part shall not claim for permanent absorption in the regular establishment in view of the present contractual engagement on the basis of this agreement.

In witness whereof the parties hereto have put their signature on _____ day of _____ 2014.

WITNESSES WITH THEIR ADDRESS.

SIGNATURE OF THE PARTY OF THE SECOND PART.

1.

2.

WITNESSES WITH THEIR ADDRESS.

Signature and Seal of the Officer acting in the premises for and on behalf of the Governor of Odisha.
(The Party of First Part)

1.

2.