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**Government of Orissa**  
**Finance Department**

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**OFFICE MEMORANDUM**

No. 49660 /F., dated  
**WF-I-(W)-15/2010**

Bhubaneswar the 1st December, 2010

*A.  
RB  
08/12/2010*

Sub: **Recovery of proportionate charges on percentage basis towards cost of establishment in respect of public works executed through Government Departments.**

Currently proportionate charges are being levied broadly on the basis of principles enunciated in the Central Public Works Accounts Code. However, in the meanwhile, the CPWD in Office Memorandum No.DGW/MAN/134 dated 16<sup>th</sup> March, 2006 have done away with the levy of proportionate charges on works for which Central Government are providing funds. Keeping this development in view the State Government have decided that no proportionate charges shall be levied w.e.f. 1.4.2011 on all works for which funds are provided in the Budget. Accordingly, the estimates of ongoing work shall be revised in respect of the balance work to be executed on or after 1.4.2011 and no proportionate charges shall be levied thereon.

*10/9*

2. In respect of Contribution and Deposit Work to be executed on behalf of other Government, Non-Government bodies & individuals etc. on turnkey basis, proportionate charges shall be levied @ 10% towards establishment charges. This revised rate would be applicable to new works to be taken up on or after 1.4.2011. The estimate for all such works shall include the revised percentage rate of proportionate charges towards cost of establishment only.

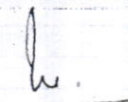
3. In case the PSUs and other Agencies wish to entrust only some components of the Project execution to the State Government's Departments in charge of the Public Works, the percentage of proportionate charges will be levied as follows.

*WB  
08/12/10*

Components of work	Percentage rate of Establishment Charges
(1)	(2)
1. Preparation of Preliminary sketches	1/2 %
2. Preparation of detailed working drawings	1%
3. Preparation of preliminary estimates	1/2 %
4. Preparation of detailed estimates / scrutiny of estimates / scrutiny of bills/ approval of plan	1%
5. Preparation of Structural designs / technical sanction.	1%
6. Execution	6%
<b>Total :</b>	<b>10 %</b>

4. All previous orders in this regard including Works Department Letter No.7411/W dated 23.4.2003 would stand modified to this extent.

5. Administrative Departments, Controlling Officers and Divisional Officers entrusted with execution of works / projects are advised to ensure that the estimates are prepared / revised and proportionate charges are levied in accordance with the instructions contained in the previous paragraphs.

  
 01/12/13  
**Principal Secretary to Government**

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Memo No 49661 (230) /F., dated 1/12/2010

Copy to All Departments of Government / All Head of Department for information and necessary action.

1/12/2010  
Deputy Secretary to Government  
Memo No 49662 (4) /F., dated 1/12/2010

Copy forwarded to Principal A.G. (CA), Orissa / A.G. (CWR&A), Orissa / Principal A.G. (A&E), Orissa / DAG, (Works), Puri for information and necessary action.

1/12/2010  
Deputy Secretary to Government  
Memo No 49663 (30) /F., dated 1/12/2010

Copy forwarded to the all Chief Engineers, CCE of all Irrigation and Projects / M.D., OCC Ltd. / M.D., OBCC for information and necessary action.

1/12/2010  
Deputy Secretary to Government  
Memo No 49664 (4) /F., dated 1/12/2010

Copy forwarded to the Director, MDRAFM / Director, Treasuries and Inspection, Orissa / Controller of Accounts / Examiner, LFA for information and necessary action.

1/12/2010  
Deputy Secretary to Government  
Memo No 49665 (120) /F., dated 1/12/2010

Copy forwarded to all Officers and Branches of F.D. for information and necessary action.

1/12/2010  
Deputy Secretary to Government

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02 Jobs  
- 28/4

GOVERNMENT OF ODISHA  
FINANCE DEPARTMENT

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OFFICE MEMORANDUM

No. 17296 /F., Dated Bhubaneswar the 29<sup>th</sup> April, 2012  
FIN-WF-I-MISC-0006-2012

**Sub: Clarification regarding recovery of proportionate charges on percentage basis.**

In Finance Department O.M. No. 49660/F., dated 01.12.2010, it was provided that no proportionate charges are to be levied with effect from 01.04.2011 on works for which funds are provided in the budget.

2. However, it is seen that funds provided in the budget for execution of work by one Department placed with the Divisional Officers of Engineering Departments for execution of the work, proportionate charges @ 10% is being levied. Such works are being considered as Deposit Work.

3. According to the provisions of Paragraph 3.9.1 of the OPWD Code, the outlay for deposit of works are provided wholly or in part from –

- a) Funds of a public nature but not included in the financial estimates and accounts of the State Government ; and
- b) Contributions from the public.

It is, therefore, clarified that, the works mentioned in Para 2 above should not be treated as Deposit Work as funds for execution of the work is provided in the budget. No proportionate charge should be levied in such cases.

By order of Governor

h.  
21/4/12

Principal Secretary to Government

24/4  
26/4/12  
26/4/12  
26/4/12

Memo No 17297<sup>(227)</sup> /F., dated 23.4.12

Copy to All Departments of Government / All Heads of Department for information and necessary action.

21.4.12

Joint Secretary to Government

Memo No 17298<sup>(4)</sup> /F., dated 23.4.12

Copy forwarded to Principal A.G. (CA), Odisha / A.G. (CWR&A), Odisha / Principal A.G. (A&E), Orissa / DAG, (Works), Puri for information and necessary action.

21.4.12

Joint Secretary to Government

Memo No 17299<sup>(32)</sup> /F., dated 23.4.12

Copy forwarded to the all Chief Engineer, CCE of all-Irrigation and Projects/ M.D., OCC Ltd/ M.D., OBCC for information and necessary action.

21.4.12

Joint Secretary to Government

Memo No 17300<sup>(4)</sup> /F. dated 23.4.12

Copy forwarded to the Director, MDRAFM / Director, Treasuries and Inspection, Odisha / Controller of Accounts / Examiner, LFA for information and necessary action.

21.4.12

Joint Secretary to Government

Memo No 17301<sup>(100)</sup> /F., dated 23.4.12

Copy forwarded to all Officers and Branches of F.D. for information and necessary action.

21.4.12

Joint Secretary to Government

Memo No 17302 /F., dated 23.4.12

Copy forwarded to the Heads of Portal Group, IT Centre, Odisha Secretariat for information and necessary action.

He/She is requested to host this Office Memorandum in the website of Finance Department for general information.

21.4.12

Joint Secretary to Government

21.4.12